

**MINUTES OF 1999 JOURNAL OF AGRICULTURAL EDUCATION
EDITING MANAGING BOARD ANNUAL MEETING**

December 10, 1999, Caribe Royale Hotel, Orlando, FL

1. The meeting was called to order at 7: 10 pm. by Matt Raven.
2. Introductions were made and attendance taken. Voting members present included: Robert Martin, Central Region; Susan Camp, Eastern Region; Matt Raven, Southern Region; and Brenda Seevers, Western Region. Note: Susan Camp is filling position vacated by Gary Wingenbach until a new Eastern Regional representative can be selected at their regional meeting in the Spring.
3. Others in attendance included: Joe Kotrlik, editor; Joe Dettling, Business manager; Blannie Bowen, Bob Birkenholz, Robert Torres, Rick Rudd, and Tim Murphy.
4. Agenda was approved with no changes.
5. Martin moved to accept the minutes of the previous meeting with no changes. Camp seconded, no discussion, motion passed by voice vote.
6. Report from the Editor. Joe Kotrlik provided highlights from his annual, report of the year. A complete report is on file. Chad Higgins, graduate assistant, provided valuable assistance. Thirty-two manuscripts, one less than last year, were published in 1999. The acceptance rate for publication was 46 percent. Fifty-eight manuscripts were submitted this year. This was down eleven from the previous year. Only 5 of 25 manuscripts rejected for publication were resubmitted for consideration. A workshop was offered on reviewing qualitative research following the NAERC meeting. Concerns expressed by the editor were as follows: a. turn-around time by reviewers; b. qualitative manuscripts need to be allowed a longer page length for submission; and c. reviewer form for qualitative research needs revision,
7. Report from the Business Manager. Joe Dettling summarized his annual report by giving a few highlights of the year's activities. A complete report is on file. Activities related to maintaining databases and expenses related to subscriptions and printing for the Journal were discussed. A total of 360 copies of the Journal were distributed for each issue. No complimentary copies were mailed in 1999. A number of back issues is available. The number of copies printed per issue was reduced to minimize the number of excess copies.
8. Robert Martin reported on the work of the Outstanding Article Selection Committee. Reviewers were: Robert Martin (Central Region and chair), Jack Elliot (Western Region), Dale Layfield (Southern Region), and Tom Bruening (Eastern Region). The awardees were:

Author of the Year - Susie Whittington, "Improving the Cognition Level of College Teaching: A Successful Faculty Intervention."

First Runner-Up - Kenneth Jones and Blannie Bowen, "Influence of Student and School Factors on African American Enrollment in Agricultural Science Courses."

Second Runner-up (Tie) - John Hillison, "Agriculture in the Classroom: Early 1900's Style.". Cary Trexler and Murari Suvedi - "Science Teaching A case of Change in Sanilac County, Michigan

9. Editor Elect Nominating Committee Report. The committee met during the annual meeting due to the lateness of applications/resumes being submitted. Two candidates expressed interest in the position: Van Shelhamer, Montana State University, and Blannie Bowen, Pennsylvania State University. Blannie was asked to step out of the room in order that the nominating committee could meet. Resumes for the two candidates were reviewed and it was recommended to offer the editorship to Blannie Bowen.
10. Electronic Coordinator Report. It was reported that all 4 issues of Volume 30 are now complete, however, the current volume will not be posted until the next volume year. Volumes 36 and 37 were redone by Mississippi State. Volumes 36-39 are now available electronically.
11. Evaluation of Journal Report. Robert Martin summarized highlights of a research study evaluating the Journal. A full report is on file. While some problems were noted overall the report found that most readers were happy with the Journal. Preliminary conclusions were that:
 - a. Overall, the Journal should publish articles that reflect a broader scope of agricultural education
 - b. Respondents were pleased with the overall quality of the Journal.
 - c. Some concern was expressed regarding understanding and acceptance of qualitative research articles.
12. Martin moved to accept all committee, Editor, and Business manger reports into the record as presented. Camp seconded the motion. Motion passed.
13. There was no Old Business

New Business:

14. Bob Birkenholz of Missouri will replace Robert Martin as an Editing-Managing Board member from the Central Region.
15. Robert Martin moved to elect the following individuals to the respective offices for 2000 as indicated below: Susan Camp seconded the motion. Motion approved.

Brenda Seevers - Chairperson
Eastern Reg. Rep - Secretary
Matt Raven - Outstanding Article Selection Committee, Vol40
16. Martin moved to elect Blannie Bowen as editor-elect for the Journal. The motion was seconded by Camp. Motion passed.
17. A proposed budget of \$10, 390 was recommended by business manager, Joe Dettling. Martin moved to accept the proposed budget. Camp seconded. Discussion followed.

18. Martin moved to amend the main motion by increasing the budget by \$1000 for a total of \$11,390. The additional \$1000 will be used to publish past volumes of the Journal electronically. The motion was seconded by Camp. The motion passed by voice vote.
19. Camp moved to amend the main motion as amended to add an additional \$200 to the budget. The \$200 will serve as an honorarium to the electronic publications coordinator. Motion was seconded by Martin. Motion passed.
20. The final budget approved was \$11,590.
21. The following people were nominated to the Editorial Review Board for 2000 - 2002. Martin moved this board be accepted. Seevers seconded the motion. Motion passed by voice vote.

Central - Cary Trexler, Iowa State University

Eastern - Susie Whittington, Pennsylvania State University

Western - Greg Thompson, Oregon State University

Southern - Rob Terry, Oklahoma State University

22. Editor Joe Kotrlik offered two suggestions for consideration.
 - A) Editor Joe Kotrlik recommended to the board that a revised qualitative/ historical/philosophical research review form be adopted. Martin moved to adopt the new form. Camp seconded the motion. Discussion followed. Motion passed. It was determined that the editor would make the appropriate revisions in the review form as well as develop a separate instruction sheet for reviewers of qualitative/historical/philosophical research.
 - B) Martin moved to accept a 20 page length maximum (up from 16) on all manuscripts submitted to the journal. The motion was seconded by Camp. Discussion followed. Vote was taken by show of hands. Motion passed with three in favor and one person abstaining.
23. The minutes of this meeting will be reviewed by the Editing-Managing Board, approved and then sent to the Editor for inclusion in the Journal.
24. Martin moved to adjourn the meeting. Camp seconded the motion. Motion was passed by voice vote and the meeting was adjourned at 9: 10 pm.

Respectfully submitted,

Brenda Seevers, Secretary