

Minutes
Editing-Managing Board Meeting
Journal of Agricultural Education
Hyatt Regency Hotel, Cincinnati, Ohio
December 3, 1996

The meeting was called to order at 7:00 p.m. All those present introduced themselves.

Editing Managing Board members in attendance were:

Joe Kotrlik, Southern Region
Tom Dormody, Western Region
Susan Camp, Eastern Region

Others in attendance were:

Jarnie Cano, Editor
Joe Muller, Business Manager
Susie Whittington, Robert Torres, Gary Straquadine, N.L. **McCaslin**, Bryan Garton, Bob Birkenholz, Marty **Frick**, Mike Swan, Don Peasley, **Randol** Waters, Steve Harbstreit, Joe Harper, Phil Buriak, Tim Murphy, Maynard Iverson, **Billye** Foster, Matt Raven, Donna Graham, Michael Newman

Minutes of November 8, 1995 were distributed and accepted into the record.

The Editor reported that Volume 37, Numbers 1-3 were published in 1996. Number 4 was published for distribution in December 1996. Thirty-one refereed manuscripts were published in 1-4.

Regional Editors are as follows (all terms end December 31, 1997)

Western: Gary Straquadine
Central: Steve Harbstreit
Eastern: **MeeCee** Baker
Southern: Freddie Scott

Forty unsolicited manuscripts were submitted for review. This is about a 20% decrease in new submissions.

The Journal was assisted by 70 reviewers.

Two concerns were shared.

- 1) Decreased number of manuscript submissions.
- 2) Turn around time for some reviewers is too long.

Editor's report was accepted.

Joe Kotrlik reported that the Outstanding Article Committee had selected a winner. Report accepted.

Susan Camp reported that the Editor-elect committee had completed their work and would be recommending Joe Kotrlik to the Board. Report accepted.

Susan Whittington reported that the Committee to Study Copywrite Clearance Center/CARL discovered that we would have accrued less than \$2.00 and would take no further action at this time. Report accepted.

Joe Muller, business manager, reported that the Journal cost was covered outside of AAAE membership. Although income exceeded expenses for the Journal in 1996, paper and ink costs will increase the cost of the Journal by about \$2,000 for 1997. This figure will need to be included in the AAAE budget. Report accepted.

Don Peasley, Mike Swan, and Tim Murphy reported on the work of the Electronic Journal

Study Committee. The recommended that the Board appoint an "electronic editor" who will facilitate the on-line conversion of new issues of the Journal with the goal being parallel publishing. Discussion followed. Report accepted.

There was no old business.

New business:

Matt Raven was elected by the Southern Region as the new Editing-Managing Board member and will replace **Joe Kotrlik** January 1, 1997.

New officers elected by acclamation are: **Susan Camp**, chair and **Robert Martin**, secretary.

Joe Kotrlik was nominated by **Robert Martin** as Editor-elect. Elected by acclamation.

The 1997 budget was discussed and accepted.

Newly appointed members of the Editorial-Review Board are:

Western, **Billye Foster**
Central, **Greg Miller**
Eastern, **Dermis Scanlon**
Southern, **Michael Newman**

Discussion was held concerning the Editor's report. It was recommended that the editor continue to purge the list of reviewers as necessary. It was also

recommended that we invite Fellows, retirees, and full professors to write and submit philosophical and other articles. It was agreed that the Editor and Editor-elect would encourage the above. The editor will invite philosophical articles and they will be peer reviewed.

CARE will be an item on next year's agenda.

Joe Muller reminded the group that late dues creates a problem with bulk mailing of the Journal.

Joe Kotrlik moved to appoint an electronic publication coordinator to put JAE on the internet by January of 1998 and make recommendations to the Board concerning this project. Carried. **Tim Murphy** of Idaho was appointed to the position.

A meeting of the Editing Managing Board was scheduled for December 7, 1996, at 11:00 a.m. at the Hyatt.

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Susan S. Camp, Chair
Editing-Managing Board
Journal of Agricultural Education

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December 7, 1996

The meeting was called to order at 11:00 a.m.

In attendance: Joe Kotrlik, Tom Dormody, Susan Camp, and Bob Martin.

A discussion about publishing the minutes was held. The minutes will be sent to the editor and asked that they be published in the Journal.

Camp moved that Journal articles be increased to a maximum length of 16 double-spaced pages, including all tables and references. Carried.

Each of the Board members agreed to solicit two articles from within their region in 1997.

Robert Martin will chair an evaluation committee to report to the Board in December 1997. Members of the committee will include: Tom Bruening, Gary Straquadine, and **Randol Waters**.

Meeting adjourned at 12:30 p.m.

Respectfully submitted,

Susan S. Camp, Chair
Editing-Managing Board
Journal of Agricultural Education